

BOARD OF DIRECTORS

Meeting Minutes

April 20, 2022 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Flores calls the meeting to order at 6:00 PM

PRESENT: President: Gilbert Flores
Vice President: Donald Pederson
Treasurer: Daniel Dobrescu
Secretary: Joseph Jackson
Director: Eric Stone

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

AUDIENCE PRESENT: Carlos Glade, Teresa Radsick, Sue Spinks

Director Stone leads the Pledge of Allegiance.

1. Consent Agenda:

- A. April 20, 2022 Agenda, Approval.
- B. March 16, 2022 Meeting Minutes, Table for next meeting.

DISCUSSION: None

MOTION: Director Pederson motions to approve the Consent Agenda as presented.
Director Dobrescu seconds the motion.

ACTION: Motion approved by unanimous vote.

2. Old Business:

- A. Amended Bylaws (status).

DISCUSSION: The Board reviews the draft document dated 4-20-22 from the attorney and Director Pederson. There is some discussion about the definition of a "residence", in how it may relate to the potential for two residences (e.g. primary residence and another detached structure serving as an apartment or short-term-

rental), being served through a single connection. Approval is set for the May meeting.

MOTION: None

ACTION: None

B. SWRCB/CRWA Technical Assistance Application and New Engineers Report (status).

DISCUSSION: Director Pederson indicates we are still waiting for proposals on the Engineers Report. OA Garcia has provided all of the requested documents to CRWA for the application.

MOTION: None

ACTION: None

C. FY 2022-2023 Budget, (approval)

DISCUSSION: The Board reviews the most recent draft budget.

MOTION: Director Stone motions to approve, Director Dobrescu seconds.

ACTION: Motion approved by unanimous vote.

3. New Business:

A. Request for Service, APN 0342-232-88-0000 (will-serve)

DISCUSSION: Staff provided background on the request.

MOTION: Director Pederson motions to approve, Director Dobrescu seconds.

ACTION: Motion approved by unanimous vote.

B. Request for Service, Account 3-263 (reconnection)

DISCUSSION: Staff provides background on the request.

MOTION: Director Pederson motions to approve, Director Dobrescu seconds.

ACTION: Motion approved by unanimous vote.

C. Audit Proposals, FY 2021-2022 (approval)

DISCUSSION: Eadie and Payne, the most recent auditors, submitted a proposal for \$14,500, which is \$500 above the prior year.

MOTION: Director Jackson motions to approve, Director Dobrescu seconds.

ACTION: Motion approved by unanimous vote.

4. Financial Report, March 2022:

DISCUSSION: The Board and Staff review the financial and reconciliation reports.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, March 2022:

A. Field Operations Report

- Replaced front brake pads and had rotors resurfaced on the Toyota.
- Shut off service to 542 Long Beach due to nonpayment.
- Cleaned dirt and debris in front of Ferncrest and CLAWA pumphouses. Made a rut in front of Ferncrest pumphouse for runoff from weather.
- Replaced hard to read meter at 22054 Crest Forest Dr.
- Replaced old gate valve with lockable curb stop at 21672 Jobs Peak Rd.
- Customer at 425 Mozumdar Dr. had us shut off service due to a leak in February. Since then, the company valve has been turned on and off when needing water, after being told not to. Company valve was locked with a Master Lock, then customer cut lock and turned company valve on.
- Replaced angle stop that wouldn't shut off all of the way at 337 Triangle Nook Rd.
- Patrick and I received training on the new backhoe on the 3rd.
- Made lanyards for sample station caps so they won't get lost.
- Service turned on at 337 Triangle Nook after customer repaired leak. Turned back off due to new leak.
- Redirected spout on blowoff towards road at the end of Mojave River Rd. and flushed dead end. (164 ft³)
- Worked on 2022-23 Budget.
- Noticed pumps running more than usual at Jobs. Checked meters in Jobs zone for possible leak. No leaks found.
- Installed firmware 16.6 on Missions Communications Mydro at Sawpit. Seems to be connecting to cell service now.
- Pumped water from weather out vaults in front of office and Waters Dr. intersection.
- Collected Monthly POE samples and dropped off at the lab.
- Started removing brass from old valves and hydrants for recycle.
- Replaced old gate valve with lockable curb stop at 579 Mozumdar Dr.
- Dug up meter box customer had buried to make sure of no movement on register for possible leak on customer side at 21450 Crest Forest Dr.
- Service shut off and lock due to nonpayment at 21765 Lakeland View.
- Finished parts inventory at shop.
- Installed fire extinguisher inside new backhoe.
- Changed oil and filter in Ford truck.
- Cleaned out Sawpit and Coonturn pumphouses.
- Repaired road leading to Lovers tanks.
- Inspected 21693 Fern Canyon for service restoration quote.

- Replaced two old meters with new Master Meters at 22098 Whispering Pines and 21913 Cedarpines Dr.
- Placed 5 Day Shutoff Notice at 21715 Vista Dr. due to nonpayment.
- Cleaned up around outside and inside shop.
- CLAWA turned down from 20gpm to 15gpm on the 30th.
- Marked/Remarked 28 Dig Alert tickets, 27 Edison replacing power poles/anchor and 1 resident.
- All water samples taken for March and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

B. Production Report

Domestic Production was 174,760 cubic-feet (30.3 gpm). Purchased water (CLAWA) was 104,773 cubic-feet (18.1 gpm), for a total of 279,533 cubic-feet (48.4 gpm) to the system.

6. Public Comment: None

7. Announcements:

The next meeting is tentatively scheduled for May 18, 2022 at 6:00 p.m.

Adjourn to Executive Session

MOTION: Director Stone motions to adjourn to executive session at 6:55pm. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters:

A. Request for Reduction Acct #12-392 (request to reconsider amount of reduction).

DISCUSSION: At the March meeting, the Board approved the one-time reduction per the Rules and Regulations. The shareholder is requesting, and presents rational for an additional reduction, to be 50% total. While the Board understands the shareholder's plight, some Board members observed that the original request was approved for the standard reduction even though the shareholder did not meet the general requirements for a reduction, per the R&Rs. Some expressed the opinion that the already approved reduction is significant (\$1,470), and to approve an additional reduction would not be consistent with company R&R's, nor fair to those Shareholders who have complied with the R&Rs.

MOTION: Director Stone motions to approve an additional \$835 reduction. There was no second.

ACTION: Request is not approved, no second made.

B. Request for Reduction Acct #1-240

DISCUSSION: The Board reviews the documents related to the request.

MOTION: There is no motion.

ACTION: Request is not approved, no motion made.

C. Request for Reduction Acct #2-552

DISCUSSION: The Board reviews the documents related to the request.

MOTION: Director Flores motions to approve a one-time reduction. Director Dobrescu seconds.

ACTION: The motion was approved by majority vote, 4:1.

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 1-660	010266A	011024A
2. 1-385	010160A	011025A
3. 6-616	010885A	011026A
4. 1-1050	8062A	011027A
5. 7-647	8203A & 7186	011028A
6. 1-760	010820A	011029A

MEMBERSHIP ISSUANCE, NEW

7. 6-370		011030A
8. 3-263		011031A

DISCUSSION: None

MOTION: Director Stone motions to approve cancellation and issuance of Memberships associated with the accounts as listed in items 1-6, and to issue new memberships as listed in items 7-8. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters:

DISCUSSION: The Board discusses employee compensation.

MOTION: None

ACTION: None

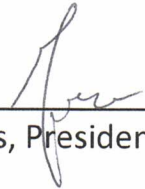
11. Legal Matters: N/A


12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Flores motions to adjourn the Executive Session at 8:20pm.
Director Pederson seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 5/18/22
Gilbert Flores, President

Attest:  Date: 5/18/22
Joseph Jackson, Secretary