

BOARD OF DIRECTORS

Meeting Minutes

August 19, 2021 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Pederson calls the meeting to order at 6:02 PM.
Director Flores led the Pledge of Allegiance.

PRESENT: President: Donald Pederson
Vice President: Gilbert Flores
Treasurer: Daniel Dobrescu
Director: Eric Stone (6:46 pm)

ABSENT: Secretary: Joseph Jackson

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

Audience Members: None.

1. Election of Directors/Officers:

DISCUSSION: Being there is (1) vacant Director position, as Director Dobrescu's term has expired and no election of Directors was held at the Annual Meeting of Shareholders due to lack of a quorum, an election by the remaining Directors shall be held. There was (1) application for Board service submitted prior to the annual meeting. Election of Officers shall also be held.

MOTION: Director Pederson nominates Danial Dobrescu to serve a 3-year term as Director.

ACTION: Director Dobrescu is elected by unanimous vote of those Directors present.

MOTION: Director Pederson nominates Director Flores to serve as President for the 2021-2022 term, commencing August 20 2021.

ACTION: Director Flores is elected by unanimous vote of those Directors present.

MOTION: Director Dobrescu nominates Director Pederson to serve as Vice President for the 2021-2022 term, commencing August 20 2021.

ACTION: Director Pederson is elected by unanimous vote of those Directors present.

MOTION: Director Pederson motions to retain Director Dobrescu as Treasurer and Director Jackson as Secretary for the 2021-2022 term.

ACTION: Motion passes by unanimous vote of those Directors present.

MOTION: Director Pederson motions to appoint Director Flores to serve as Secretary for this meeting only.

ACTION: Motion passes by unanimous vote of those Directors present.

2. Consent Agenda:

A. August 19, 2021 Agenda, Approval.

B. June 17, 2021 Minutes, Approval.

C. July 31, 2021 Record of Annual Meeting of Shareholders, Approval

MOTION: Director Pederson motions to approve the Consent Agenda as presented. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

3. Old Business: None

4. New Business:

A. Request for Service, APN 0342-232-18-0000; 0342-232-86-0000:

DISCUSSION: OA Garcia reports that this item was included on the agenda with the expectation that the requestor would have submitted the service application and other data prior to the meeting, but he did not. The Board and Staff discuss the general circumstances relating to properties and service availability. The Board generally agrees that the (2) parcels would have to be merged into (1) parcel in order to provide service.

MOTION: None

ACTION: None

B. Request for Service (Reconnection) APN 0342-242-02-0000:

DISCUSSION: The Board and Staff discuss the circumstances relating to the request.

MOTION: Director Pederson motions to approve the Request for Service as presented. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

C. Request for Service (Reconnection) APN 0342-266-45-0000:

DISCUSSION: The Board and Staff discuss the circumstances relating to the request.

MOTION: Director Pederson motions to approve the Request for Service as presented. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

5. Financial Report, July 2021:

DISCUSSION: The Board reviews the financial reports. OA Garcia reports that all bank reconciliations are balanced, with the exception of the Payroll Account which she has just begun.

MOTION: N/A

ACTION: N/A

(Director Stone arrives at (6:46)

6. Operations and Production Report, July 2021:

A. Field Operations Report

- Replaced 3" suction pipe from tank to pumps at Coonturn pump site.
- Removed old sump tank and installed new sump tank with new plumbing at Sawpit site.
- Replaced two bad hydraulic lines and one leaking hydraulic line on the backhoe.
- Unlock and reinstalled meter at 21697 Lakeland View. Account was brought current.
- Three Restoration of services quotes, 316 Lovers Ln. Install meter, 21766 Devils Canyon Rd. low flow/psi needs new service line, 140 Thorne Pl. needs new service.
- Built dirt pad for temporary tank to sit on at Jobs site.
- Rented trailer and moved old tank from Coonturn to Jobs site to use as temporary tank while Jobs tank is being rehabilitated.
- Cleaned and starting to disinfect inside Jobs temporary tank. (17 cubic feet)
- Found and tightened loose connection at contact to Ferncrest pump 2. Now pump 2 will stay running when needed.
- Repaired small service line leak at 419 Long Beach Ave. (107 cubic feet)
- CLAWA pumps, turned up from 30gpm to 40gpm on 7/2, turned down from 40gpm to 30gpm on 7/14 and turned down from 30gpm to 15gpm on 7/20.
- Marked out 44 Dig Alert tickets, 38 Edison replacing power poles/anchor and 6 residents.
- All water samples taken for July and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

B. Production Report

Domestic Production in July was 174,379 cubic-feet (30.2 gpm). Purchased water (CLAWA) was 172,420 cubic-feet (29.9 gpm), for a total of 346,799 cubic-feet (60.0 gpm) to the system.

7. Public Comment:

None.

8. Announcements:

A. Director Pederson states the next Regular Meeting is tentatively scheduled for September 16, 2021 at 6:00 p.m.

Adjourn to Executive Session

MOTION: Director Dobrescu motions to adjourn to executive session at 6:53 pm. Director Flores seconds the motion.

ACTION: Motion approved upon unanimous vote.

9. Shareholder Matters: None.

10. Memberships Canceled/Issued:

A. MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
3-613	8580A	010974A
3-253	010071A	010975A
2-105	010722A	010976A
12-232	010660A	010977A
5-15	010261A	010978A
1-680	010514A	010979A
11-141	010741A	010980A

DISCUSSION: None.

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Flores seconds.

ACTION: Motion approved upon unanimous vote.

B. MEMBERSHIP ISSUED, NEW (Reconnection)

Account: Cert# Issued:

6-576 010981A

7-577 010982A

DISCUSSION: None

MOTION: Director Pederson motions to approve issuance of Memberships associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

C. MEMBERSHIP REISSUED FOR CONTIGUOUS PROPERTY

Account: Cert# Cancelled: Cert# Issued:

5-255 009808A 010983A

DISCUSSION: None

MOTION: Director Pederson motions to approve issuance of Memberships associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

11. Personnel Matters:

A. Director Pederson reports that we have filled the Water Utility Trainee position, and per CO Burwell’s recommendation will hold off renewing the advertisement for the Water Utility Operator-II position.

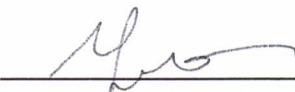
12. Legal Matters: N/A

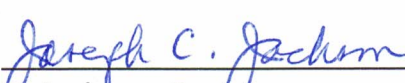
13. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Pederson motions to adjourn the Executive Session at 7:26pm. Director Dobrescu seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 9/16/21
~~Donald Pederson, President~~
GILBERT FLORES

Attest:  Date: 9/16/21
Joseph C. Jackson, Secretary