

BOARD OF DIRECTORS

Meeting Minutes

July 20, 2022 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Flores calls the meeting to order at 6:00 PM

PRESENT: President: Gilbert Flores
Vice President: Donald Pederson
Treasurer: Daniel Dobrescu
Director: Eric Stone

ABSENT: Secretary: Joseph Jackson

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

SHAREHOLDERS PRESENT: Toby Willaby

Director Stone leads the Pledge of Allegiance.

MOTION: In the absence of Director Jackson, Director Flores motions to appoint Director Pederson as Secretary for this evening's business only. Director Dobrescu seconds the motion.

ACTION: Motion approved by unanimous vote.

1. Consent Agenda:

- A. July 20, 2022 Agenda, Approval.
- B. June 15, 2022 Meeting Minutes, Approval

DISCUSSION: None

MOTION: Director Pederson motions to approve the Consent Agenda as presented. Director Dobrescu seconds the motion.

ACTION: Motion approved by unanimous vote.

2. Old Business:

A. SWRCB/CRWA Technical Assistance Application and New Engineers Report (status).

DISCUSSION: Director Pederson reports that our relationship with CRWA concerning assistance with a grant/funding application has been terminated, as their guidance proved to be largely ineffective. The updated Engineers Report, awarded to Webb & Associates, is in progress and on track.

MOTION: None

ACTION: None

3. New Business:

A. Recording of Amended Bylaws.

DISCUSSION: Director Pederson reports there have been obstacles concerning the recording of the amended Bylaws with the County. First the County said they do not record bylaws of a mutual water company. After some deliberation they said they do, but they would not record "amended" bylaws without record of the original bylaws being recorded. It's unclear whether recording with the County is even a legal requirement.

MOTION: None

ACTION: Director Flores to set-up meeting with our attorney to discuss.

B. Moratorium on New Service Connections.

DISCUSSION: The Board and Staff discuss the declining domestic supply of water, and the uncertainty of a continuing supply of water from CLAWA, given the persistent drought the State is experiencing. Director Flores suggests that because of current circumstances, it might be irresponsible to continue to provide for new connections. Director Pederson generally agrees, citing our responsibility to existing shareholders as primary. Director Stone argues that a few new connections wouldn't be enough increased demand to make a difference. It was generally agreed that at a minimum, new connections for non-shareholders should be denied for the time being.

MOTION: Director Flores motions to temporarily suspend approval of any New Membership applications, until such time as the Board has a better understanding as to the impact of the current drought, as it relates to the availability of water to the Company. Director Pederson seconds the motion.

ACTION: Motion approved by majority vote of 3:1.

Director Flores to set-up meeting with our attorney to discuss potential for further action if needed.

4. Financial Report, June 2022:

DISCUSSION: The Board and Staff review the financial and reconciliation reports. OA Garcia

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, June 2022:

A. Field Operations Report

- Installed concrete base around new Sample Station #2 in front of shop.
- Replaced broken curb stop and old meter at 21691 Sawpit Canyon Rd.
- Replaced broken angle stop and old meter at 21471 Sawpit Canyon Rd.
- Distributed and collected 20 Lead and Copper samples between 6/7 to 6/9.
- Rented man lift and repaired leak at 35' on Jobs Tank.
- Installed meter for service reconnection at 22010 Cochran Rd.
- Regraded Deer Run Rd. and cleared brush to allow better access to Middle Burnt Mills 4,5 and 6 well heads.
- Repaired service line break for 633 Romnah Rd., line cut by customer. (2,005 ft³)
- Inspected possible illegal connection ¾" PVC line running to meter location at 633 Romnah Rd. Found shut off and not connected.
- Installed antenna on top of telephone pole (25') with new antenna wire for SCADA at Lower Burnt Mill (Antenna wire was supplied by Mission Controls).
- Disconnected service to 21846 Sawpit Canyon Rd. due to evidence of tampering and illegal connection.
- Repaired small service line leak at 21971 Doyle Rd. (134 ft³)
- Temporary patched asphalt cutout in front of 21971 Doyle Rd. from leak repair.
- Installed new radios for SCADA systems at Jobs, Middle and Lower Burnt Mill.
- Raised antenna higher and installed new wire for SCADA at Mid Burnt Mill (Antenna wire was supplied by Mission Controls).
- Performed weed abatement at Sawpit site.
- Labeled all Sample Stations with identification numbers.
- Issues with CLAWA Pump #2 due to unscheduled power outage. Able to get Pump #1 to work and called Champion Electric to repair electrical problems at site (repair date TBD).
- Meter removed and later reinstalled at 21986 El Valle due to tampering.
- Extended sample point at Ferncrest to prevent water damage to site.
- Completed meter reading between 6/21 to 6/23.
- CLAWA raised from 15gpm to 25gpm on 6/10.
- Replaced 2 old (1987) meters within the system.
- Placed 5 Five Day Notices due to non-payment.
- Shut off and locked 4 services due to non-payment.
- Service unlocked and turned on for new owner at 21765 Lakeland View Rd.
- Marked/Remarked 43 Dig Alert tickets, 39 Edison replacing power poles/anchor and 1 Southern California Gas company.
- All water samples taken for June and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

DISCUSSION: Director Flores to revisit old bids and solicit new bids for Office roof replacement. Director Dobrescu pursuing natural gas will-serve for new generator at Jobs Peak site.

B. Production Report

Domestic Production was 148,336 cubic-feet (25.7 gpm). Purchased water (CLAWA) was 118,743 cubic-feet (20.6 gpm), for a total of 267,079 cubic-feet (46.2 gpm) to the system.

6. Public Comment: None

7. Announcements:

- Director Flores announces that the next regular meeting is tentatively scheduled for August 17, 2022.

Adjourn to Executive Session

MOTION: Director Pederson motions to adjourn to executive session at 7:51pm. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters:

A. None

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

	Account:	Cert# Cancelled:	Cert# Issued:
1.	12-282	8623A	011016A
2.	3-693	9418A	011046A
3.	5-515	009733A	011047A
4.	5-115	010313A	011048A
5.	2-112	4542A	011049A
6.	11-141	010980A	011050A
7.	5-135	010267A	011051A
8.	8-248	009904A	011052A
9.	12-352	009601A	011053A
10.	4-214	009570A	011054A
11.	4-124	009850A	011055A
12.	4-164	9363A; 010005A	011056A
13.	1-230	010080A	011057A
14.	3-223	010930A	011058A
15.	99-3651	010482A	011059A

DISCUSSION: None

MOTION: Director Pederson motions to approve cancellation and issuance of

Memberships associated with the accounts as listed. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

MEMBERSHIP CANCELLATION, Violation of Rules & Regulations

Account: Cert# Cancelled:

1. 5-155 009667A

DISCUSSION: None

MOTION: Director Flores motions to approve cancellation of Memberships associated with the accounts as listed. Director Pederson seconds the motion.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters: N/A

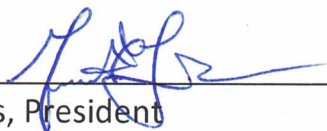
11. Legal Matters: N/A

12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Pederson motions to adjourn the Executive Session at 8:22pm. Director Flores seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 8/17/22
Gilbert Flores, President

Attest:  Date: 8/17/22
Joseph Jackson, Secretary