

BOARD OF DIRECTORS

Meeting Minutes

June 19, 2024 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Flores called the meeting to order at 6:00 PM

PRESENT: President: Gil Flores
Secretary: Joseph Jackson
Treasurer: Erin Kafieh
Director: Daniel Dobrescu
Director: Mike Lutcavish

STAFF PRESENT: Operations Manager: Nathan Burwell
Office Administrator: Rosemarie Garcia

SHAREHOLDERS PRESENT: None.

Director Lutcavish led the Pledge of Allegiance.

1. Consent Agenda:

- A. June 19, 2024 Agenda, Approval.
- B. April 17, 2024 Meeting Minutes, Approval.

DISCUSSION: None

MOTION: Director Jackson motioned to approve the Consent Agenda. Director Kafieh seconded the motion.

ACTION: Motion approved upon unanimous vote.

2. Old Business: N/A

3. New Business:

- A. Service Restoration Acct# 98-140

DISCUSSION: The shareholder has paid all fees for shares and the service restoration.

MOTION: Director Kafieh motioned to approve the service restoration. Director Jackson seconded.

ACTION: Motion approved upon unanimous vote.

4. Financial Report, May 2024:

DISCUSSION: The Board and staff reviewed the financial and reconciliation reports. May was not a billing month.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, May 2024:

A. Field Operations Report

- Performed service restoration at 372 Hartman Circle.
- Reran chlorine lines through conduit for protection from possible chlorine leaks at Sawpit and Coonturn treatment sites.
- Bear Valley Fire Protection serviced all fire extinguishers at office and shop.
- Weed abatement at shop, Upper Burnt Mill, Lower Burnt Mill, Jobs and office.
- Trimmed bush, rose bushes and cleaned out planter at the office.
- Redirected surface water for better drainage at sawpit site.
- Installed valve with meter tail on customer side at 21860 E. Buckthorn. Customer side had incorrect fitting attached to meter.
- SB County performed site inspection for well development at Upper Burnt Mill.
- Completed shop parts inventory.
- Performed fire flow test for new home construction at 21460 Sawpit Canyon Rd.
- Repaired valve can on Ballanger Rd. after SB County damaged it while grading.
- Repositioned meter box for better access to company valve. Installed new meter and turned customer back on at 21353 Crest Forest Dr.
- Performed oil and service on air compressor trailer.
- Replaced old tank with new coated tank at Middle Burnt Mill site.
- Replaced broken angle stops at 21668 Peak Circle North, 22068 Crest Forest Dr., 21818 Vista and 21859 Sawpit Canyon Rd.
- Cleared and cleaned debris off from Lovers tanks 1 and 2 roofs.
- Repainted outside of CLAWA pumphouse.

- Replaced tank level transducer wiring from transducer to Scada MyDro at Lower Burnt Mill site.
- Replaced 15 1993 residential meters in the system.
- Marked/Remarked 6 USA Dig Alert tickets 3 SCE, 1 Frontier and 2 Residential.
- All water samples taken for May and reported to State Water Resources Control Board reveal all samples are fine and under MCL.

B. Production Report:

Domestic Production reported for was 329,142 cubic feet (57.0 gpm) to the system. CLAWA has been turned off since mid-March 2023. Director Lutcavish will consult with OM Burwell on how Crestline Village Water Company tracks water loss, and Burwell will present to the Board a simpler method of tracking water loss.

6. Public Comment: N/A

7. Announcements

Director Flores announced the next regular meeting of the Board is tentatively set for July 17, 2024, pending a scheduled presentation with Multi-bank Securities, Inc. The Annual Shareholder’s Meeting is scheduled for July 27, 1:30pm, with registration from 12:30-1:30pm.

Adjourn to Executive Session

MOTION: Director Flores motioned to adjourn to executive session at 6:38pm. Director Kafieh seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters:

A. Will Serve Letter, Acct#1-790

DISCUSSION: Even though the customer is already a shareholder and receives water, the County is requiring a Will-Serve letter.

MOTION: Director Dobrescu motioned to approve the Will-Serve letter. Director Kafieh seconds the motion.

ACTION: Motion approved upon unanimous vote.

9. Memberships Canceled/Issued:

SHARE CANCELTION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 5-465	8952A	011153A
2. 2-582	8132A	011154A
3. 4-224	010457A	011155A
4. 6-466	011043A	011156A
5. 1-372	010156A	011157A
6. 5-485	010440A	011158A
7. 3-163	011123A	011159A
8. 9-39	011134A	011160A
9. 1-350	009607A	011161A
10. 98-140		011162A

DISCUSSION: None

MOTION: Director Kafieh motioned to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Jackson seconded the motion.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters: N/A

11. Legal Matters: N/A

The Company has retained the services of Best, Best and Krieger, and is being advised on a pending legal issue.

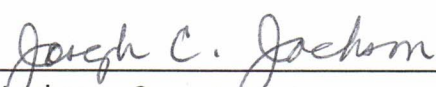
12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Flores motions to adjourn the Executive Session at 7:30. Director Jackson seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 8/21/24
Gilbert Flores, President

Attest:  Date: 8/21/2024
Joseph Jackson, Secretary