

BOARD OF DIRECTORS

Meeting Minutes

March 22, 2023 6:00 PM.

via web-meeting at: <https://meet.goto.com/388342813>

CALL TO ORDER: Director Flores calls the meeting to order at 6:07 PM

PRESENT: President: Gil Flores
Vice President: Donald Pederson
Secretary: Joseph Jackson
Director: Erin Kafieh

ABSENT: Treasurer: Daniel Dobrescu
Office Administrator: Rosemarie Garcia

STAFF PRESENT: Chief Operator: Nathan Burwell

SHAREHOLDERS PRESENT: None

The regular meeting of March 15, 2023 was postponed to March 22 due to severe weather. Due to continuing conditions that prevented safe travel, an emergency meeting was held via internet to accomplish essential business.

1. Consent Agenda:

- A. March 22, 2023 Agenda, Approval.
- B. February 15, 2023 Meeting Minutes, Approval.

DISCUSSION: None

MOTION: Director Kafieh motions to approve the Consent Agenda as presented.
Director Jackson seconds the motion.

ACTION: Motion approved by unanimous vote.

2. Old Business:

- A. JPRIMA Insurance Renewal.

DISCUSSION: The Board discusses the two options provided by JPRIMA (Joint Powers Risk and Insurance Management Authority). The renewal date is April 1, 2023. Director

Pederson reports that because of the dramatic increase in premiums he has contacted another broker to provide a competitive proposal, but probably won't be available for consideration until mid-term.

MOTION: Director Pederson motions to approve the renewal option-#2 for \$17,894.

Director Kafieh seconds the motion.

ACTION: Motion approved upon unanimous vote.

B. Amended Bylaws.

DISCUSSION: Director Pederson summarizes the two changes discussed at the January meeting; removal of the requirement to record with the County, and reverting back to the original language defining of the Service Area (map removed).

MOTION: Director Flores moves to approve the Amended Bylaws as presented. Director Pederson seconds the motion.

ACTION: Motion approved upon unanimous vote.

3. New Business:

A. FY-2023/24 Budget, Draft.

DISCUSSION: No draft available due to OA Garcia being out of office because of weather. Director Pederson requests OA Garcia and CO Burwell submit their respective budget numbers to him as soon as possible.

ACTION: Tabled for next meeting.

B. FY-2023/24 Audit, Proposals (approval)

DISCUSSION: The Board discusses the two proposals for the Company audit and tax returns.

MOTION: Director Flores moves to approve the Smith-Marion proposal as presented.

Director Pederson seconds.

ACTION: Motion approved upon unanimous vote.

4. Financial Report, February 2023:

DISCUSSION: No discussion.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, February 2023:

A. Field Operations Report

DISCUSSION: CO Burwell highlighted the weather issues which caused a power outage at the Burnt Mill site, resulting in a 31,391 gallon loss of water. Director Flores recognized CO Burwell and the field staff, and OA Garcia for their exemplary efforts during the end of February snowstorm, maintaining water service and responding to customer needs. The entire Board joined in the commendation to staff.

B. Production Report

Domestic Production was 360,080 cubic-feet (62.4 gpm). Purchased water (CLAWA) was 32,070 cubic-feet (5.6 gpm), for a total of 392,150 cubic-feet (67.9 gpm) to the system. *(corrections required)*

6. Public Comment: None

7. Announcements:

Director Flores announces the next Board of Directors meeting is tentatively scheduled for April 19, 2023.

Adjourn to Executive Session

MOTION: Director Flores motions to adjourn to executive session at 6:37. Director Jackson seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters:

None

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 4-184	010878A	011100A

DISCUSSION: None

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Flores seconds the motion.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters: N/A

11. Legal Matters: N/A

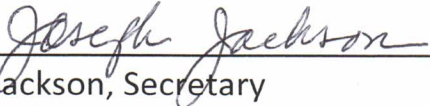
12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Jackson motions to adjourn the Executive Session at 6:40pm.
Director Kafieh seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 6/21/23
Gilbert Flores, President

Attest:  Date: 6-21-2023
Joseph Jackson, Secretary