

BOARD OF DIRECTORS

Meeting Minutes

May 20, 2021 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Pederson calls the meeting to order at 6:01 PM.
Director Flores led the Pledge of Allegiance.

PRESENT: President: Donald Pederson
Treasurer: Daniel Dobrescu
Secretary: Joseph Jackson
Director: Eric Stone

ABSENT: Director Gilbert Flores

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

Audience Members: None.

1. Consent Agenda:

- A. May 20, 2021 Agenda, Approval.
- B. April 15, 2021 Minutes, Approval.

MOTION: Director Dobrescu motions to approve the Consent Agenda as presented.
Director Stone seconds the motion. Director Jackson abstains regarding the April 15 minutes.

ACTION: Motion passes upon unanimous vote.

2. Old Business: None

3. New Business:

- A. Request for Service, APN 0343-077-05-000

MOTION: Director Pederson motions to approve the Request for Service. Director Dobrescu seconds the motion.

ACTION: Motion passes upon unanimous vote

4. Financial Report, April 2021:

DISCUSSION: The Board reviews the financial reports. April 30 represents the end of the fiscal year. OA Garcia reports that all bank reconciliations are balanced. There is a total of approximately \$272k in operational accounts and \$491k in reserve accounts.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, April 2021:

A. Field Operations Report

- Reinstalled meter at 227 Fir St.
- Raised and adjusted antennas at Sawpit, Middle and Lower Burnt Mill sites.
- Removed dirt from between hillside and fence at Coonturn well 5.
- Replaced two hard to read meters found while meter reading.
- Replaced broken curb stop at 375 Lovers Ln.
- Added 10' of 1" poly to Middle Burnt Mill well 4 at well head.
- Replaced leaking angle stop at 227 Fir St.
- Checked hydrants, hydrant valves, Air Vacs and Blow Offs for leaks. No leaks found.
- Replaced bad/unregistering meter at Coonturn well 5.
- Repaired 3" pumping line that County broke while digging out culverts on Burnt Mill Rd. (535 cubic feet)
- Installed new valve cans for hydrant valves at Mojave River Rd./Kissing Rock and Mojave River Rd./Romnah Rd.
- Replaced pipe and valve can to hydrant at Willow Witch/Lovers Lane.
- Repaired service saddle leak at 201 Nardi Lane. (2,762 cubic feet)
- Installed new service for 21460 Sawpit Canyon Rd.
- Small service line leak repair at 21710 Ridge Dr. (40 cubic feet)
- Replaced sump switch with float switch inside Sawpit sump tank for high sump level alarms. (SCADA)
- Replaced broken concrete meter box lids with steel lids at 21841 Crest Forest Dr. and 22033 Whispering Pines Dr.
- Meter reading 4/21-4/22.
- Starting parts Inventory at shop.
- Extended service line and replaced angle stop at 21833 Fern Canyon Rd.
- Lowered and adjust meter boxes at 21755 Sawpit Canyon Rd. and 21498 Crest Forest Dr.
- Replaced 6" valve lid and can at 21585 Ballenger Rd.
- Replaced old gate valve with new curb stop at 22079 Big Oak Rd.

- Pumped water from weather out of office vault (1' from top of vault) and Waters Dr. vault. (less than 1' from bottom of vault)
- Performed monthly tank inspections and cleaned debris off top of tanks.
- Installed fire hydrant lock on fire hydrant inside County yard.
- Replaced 7 old (1985) meters.
- CLAWA pumps, turned up from 10gpm to 25gpm on 4/1 and up from 25gpm to 40gpm on 4/9. Turned down from 40gpm to 21gpm on 4/13 and down from 21gpm to 10gpm on 4/20. Turned off 4/28.
- Marked out 8 Dig Alert tickets, 5 Edison replacing power poles/anchor and 3 for residents.
- All water samples taken for April and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

B. Production Report

Domestic Production in April was 205,340 cubic-feet (35.6 gpm). Purchased water (CLAWA) was 113,316 cubic-feet (19.6 gpm), for a total of 318,656 cubic-feet (55.2 gpm) to the system.

6. Public Comment:

None.

7. Announcements:

A. Director Pederson stated the next Regular Meeting is tentatively scheduled for June 17, 2021 at 6:00 p.m.

Adjourn to Executive Session

MOTION: Director Dobrescu motions to adjourn to executive session at 6:50 pm. Director Stone seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters:

A. Request for Reduction Account #3-333

MOTION: Director Pederson motions to approve the request for reduction as presented. Director Stone seconds.

ACTION: Motion approved upon unanimous vote.

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 7-547	010579A	010963A
2. 2-662	009638A	010964A
3. 1-944	010823A	010966A
4. 4-276	010749A	010968A

SHARE ISSUANCE, NEW ACCOUNT/CHANGE IN OWNERSHIP

1. 4-278 010967A

DISCUSSION: None

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters: N/A

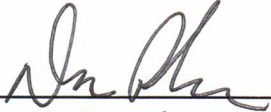
11. Legal Matters: N/A

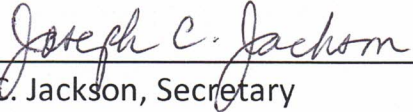
12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Pederson motions to adjourn the Executive Session at 7:00pm. Director Jackson seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 6/17/21
Donald Pederson, President

Attest:  Date: 6/17/21
Joseph C. Jackson, Secretary