

BOARD OF DIRECTORS

Meeting Minutes

September 16, 2021 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Flores called the meeting to order at 6:00 PM.
Director Stone led the Pledge of Allegiance.

PRESENT: President: Gilbert Flores
Vice President: Don Pederson
Treasurer: Daniel Dobrescu
Secretary: Joseph Jackson
Director: Eric Stone

STAFF PRESENT: Office Administrator: Rosemarie Garcia

ABSENT: Chief Operator: Nathan Burwell

Audience Members: None.

1. Consent Agenda:

- A. September 16, 2021 Agenda, Approval.
- B. August 19, 2021 Minutes, Approval.

MOTION: Director Dobrescu motions to approve the Consent Agenda as presented.
Director Pederson seconds the motion.

ACTION: Motion approved. Director Jackson abstained.

2. Old Business: None

3. New Business:

- A. Request for Service, APN 0342-232-18-0000; 0342-232-86-0000:

DISCUSSION: The Board and Staff discuss the general circumstances relating to properties and service availability. The Board generally agrees that the (2) parcels would have to be merged into (1) parcel in order to provide service.

MOTION: Director Pederson moves to deny the Request for Service/Will-Serve.
Director Dobrescu seconds the motion.

ACTION: Yes- 4, No- 1. Motion passes.

MOTION: Director Pederson moves to tentatively approve a subsequent Request for Service, conditional upon Merger of all subject parcels into (1) APN, with a Will-Serve to be issued after payment for correct number of shares for the property. Director Dobrescu seconds the motion.

ACTION: Yes- 4, No-1. Motion passes.

4. Financial Report, August 2021:

DISCUSSION: The Board reviews the financial reports. At four months into the fiscal year, income and expenses should be approximately 33.33%. Income stands at 39% of budget and expenses at 28.24%, due to delayed capital expense projects.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, August 2021:

A. Field Operations Report

- Turned service on at 173 E. Hansen Circle.
- Turned service on at 22401 Pine Dr. Account was brought current.
- Ordered parts for Jobs temporary tank and plumbed into Jobs pumphouse. (682 cubic feet)
- Filled Jobs temporary tank and took Bacti sample to the lab on the 30th.
- TK (Contractor) repaired small service line leak at 22248 Crest Forest Dr. (294 cubic feet)
- Repaired service line leak at 404 Mozumdar Dr. (267 cubic feet)
- Repaired service line leak at 22274 Pine Dr. (1,869 cubic feet)
- Repaired service line leak at 21846 Sawpit Canyon Rd. (267 cubic feet)
- Repaired service line leak at 21710 Ridge Dr. (70 cubic feet)
- Temporary patched road cutouts in front of 404 Mozumdar Dr., 22274 Pine Dr. and 419 Long Beach Ave.
- Meter reading 8/24-8/26.
- Restoration of service at 316 Lovers Ln., installed meter.
- 8/17 and 8/31 CRWA performed leak detection on Devils Canyon Rd., Doyle Rd., Rate Rd. and Willow Witch Rd.
- Rotated tires and changed oil/filter on the Toyota.

- Superior Tank Solutions repaired 4 small leaks on Jobs tank.
- Marked and called in Dig Alert ticket for preparation of new service installation at 140 Thorne Pl.
- CLAWA pumps, turned up from 15gpm to 30gpm on 8/3, turned up from 30gpm to 50gpm on 8/11 and turned down from 50gpm to 15gpm on 8/20.
- Marked out 44 Dig Alert tickets, 39 Edison replacing power poles/anchor and 5 residents.
- All water samples taken for July and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

The Board discussed continuing system leaks and the need for better leak detection. Operator Burwell, along with Director Flores, are authorized to investigate leak detection equipment for purchase. There are several problems with the 1986 vintage backhoe. Operator Burwell and Director Dobrescu are authorized to investigate new or used backhoes for purchase. In the meantime, backhoe rental is expected for 1-2 months. Purchase of both items to appear on the October meeting agenda.

B. Production Report

Domestic Production in August was 174,043 cubic-feet (30.1 gpm). Purchased water (CLAWA) was 174,599 cubic-feet (30.2 gpm), for a total of 348,642 cubic-feet (60.4 gpm) to the system.

6. Public Comment:

None.

7. Announcements:

A. Two directors are unable to be present on the regular meeting date of the third Thursday, October 21, 2021.

MOTION: Director Pederson moves the next Regular Meeting be re-scheduled for October 14, 2021 at 6:00 p.m. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

Adjourn to Executive Session

MOTION: Director Flores motions to adjourn to executive session at 7:31 pm. Director Pederson seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters: None.

9. Memberships Canceled/Issued:

A. MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 3-493	009625A	010982A
2. 7-117	010752A	010983A
3. 4-14	010392A	010984A
4. 6-116	8605A	010985A
5. 6-976	010805A	010986A

DISCUSSION: None.

MOTION: Director Dobrescu motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Stone seconds.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters:

A. Janet Faxon's last day of employment is September 17 as she is moving out of the area. The Board expressed thanks for Janet's years of service to the Company. OA Garcia will make a recommendation at a later date regarding increasing Chrystal Hunter's hours to compensate for the 12 hours Janet is vacating. OA Garcia will be on vacation October 6-12, 2021.

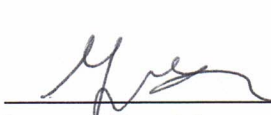
11. Legal Matters: N/A

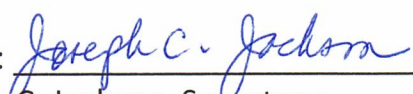
12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Stone motions to adjourn the Executive Session at 7:55pm. Director Dobrescu seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 10/24/21
Donald Pederson, President
GILBERT FLORES

Attest:  Date: 10/24/21
Joseph C. Jackson, Secretary