

BOARD OF DIRECTORS

Meeting Minutes

September 17, 2020 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Pederson calls the meeting to order at 6:03 PM.

PRESENT: President: Donald Pederson
Vice President: Gilbert Flores
Treasurer: Daniel Dobrescu
Secretary: Joseph Jackson

ABSENT: Director: Eric Stone

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

Audience Members: See Attachment-A

1. Consent Agenda:

- A. September 17, 2020 Agenda, Approval.
- B. August 20, 2020 Meeting Minutes, Approval.

MOTION: Director Flores motions to approve the Consent Agenda as presented.
Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

2. Old Business: None

3. New Business:

A. Request for Service, APN 0342-212-12-000

DISCUSSION: The Board, Staff and property owners discuss the application of a CedarPines Park resident that owns a large property, and whose well has failed. Director Pederson explained the high cost of providing service, including the cost of Memberships (shares) that would be required for such a large property. The owners indicated they will continue to pursue drilling a new well for the time being.

MOTION: None

ACTION: None

4. Financial Report, August 2020:

DISCUSSION: The Board reviews the financial reports. At four months into the fiscal year we remain on-track with budget, having received 41% of projected revenue (consumption has been higher than normal), and expensing 32% of budgeted costs.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, August 2020:

A. Field Operations Report

- Removed wood covering Jobs tank inlet/outlet and wrapped with insulation.
- Located 27 out of 39 inactive service lines throughout the system.
- Drained, inspected and cleaned out Sawpit aeration system. Found and repaired small hole in 3" fitting.
- Flushed end of Mojave River Rd. to bring chlorine level up. (201 cubic feet)
- Painted all fire hydrants and topped off oil. Repaired/replaced snow poles and reflective tape as needed.
- Installed new sample point #3 next to fire hydrant on Lovers Ln.
- Ran conduit from transducer to top of Lovers tanks 1 and 2 for solar panels.
- Repaired service line leak in front of 22249 Forest Dr. (120 cubic feet)
- Met with Terry Caldwell (Caldwell Electric) at CLAWA site to get proposal for repairs.
- Purchased materials and built parts shelves in shop upstairs.
- Replaced old 2" pipes and fittings inside CLAWA pump house.
- Built brackets mounted new vice on Ford truck.
- Temp patched road cut outs on Forest Dr. and Lovers Ln.
- 8/24 turned on CLAWA at 17 gpm.
- Took first set of WQP Lead and Copper source samples.
- Read meters from 8/24-8/26.
- Replaced 3 meter box lids found while meter reading.
- Replaced 6 hard to read meters found while meter reading.
- Repaired small service line leak at 386 Lookout Ln. (27 cubic feet)
- Installed concrete footing around Hartman Circle sample point #1.
- Flushed fire hydrant at end of Sandhill at customer's request. (120 cubic feet)
- Installed vent turbine in roof of Coonturn chlorine room.
- Repaired small leak in 2" line from sump pump to tank at Coonturn.
- Marked out 8 Dig Alert tickets, 5 Edison replacing power poles and 3 for residents.
- All water samples taken for August and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

B. Production Report

Domestic Production in August was 348,075 cubic-feet (60.3 gpm). Purchased water (CLAWA) was 22,794 cubic-feet (3.9 gpm), for a total of 370,869 cubic-feet (64.2 gpm) to the system.

6. Public Comment: No comment cards were submitted. Questions were raised about the water conservation signs in disrepair, which are actually owned by CLAWA.

7. Announcements:

A. Director Pederson stated the next Regular Meeting is tentatively scheduled for October 15, 2020 at 6:00 p.m.

Adjourn to Executive Session

MOTION: Director Pederson motions to adjourn to executive session at 7:11 pm. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters: None

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 2-402	8904A	010905A
2. 1-710	009992A	010910A
3. 5-885	010703A	010915A
4. 3-73	010753A	010918A

DISCUSSION: Director Pederson indicates corrections will be required for all except account# 1-710.

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the account# 1-710. Director Jackson seconds.

ACTION: Motion approved upon unanimous vote.

10. Personnel Matters:

DISCUSSION: The Board discusses proposed change in work assignments for Office Staff.

MOTION: Director Pederson motions to approve change in work assignments of part-time office staff per Notice of Change in Work Assignment(s) dated 9-14-2020. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

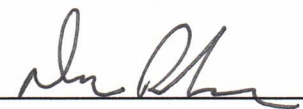
11. Legal Matters: N/A

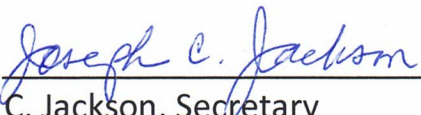
12. Third Party Contracts: N/A

ADJOURNMENT

MOTION: Director Pederson motions to adjourn the Executive Session at 7:18pm. Director Dobrescu seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 10/15/2020
Donald Pederson, President

Attest:  Date: 10/15/2020
Joseph C. Jackson, Secretary